



**FINAL**  
**CCIDC**  
Board of Directors  
Regular Board Meeting  
LOS ANGELES MARRIOTT BURBANK AIRPORT  
May 19, 2018 – 11:00 A.M.

**MINUTES**

**ROLL CALL:**

|                 |                                    |                     |
|-----------------|------------------------------------|---------------------|
| <b>PRESENT:</b> | Patsy Zakian Greenough, NKBA       | CHAIR               |
|                 | Brian Kaneko, Independent Designer | VICE CHAIR          |
|                 | James Ogden, Public Member         | TREASURER           |
|                 | Cheri Lemons, Public Member        | SECRETARY           |
|                 | Christianne White, Public Member   |                     |
|                 | Eduardo Melgar, IIDA               |                     |
|                 | Roze Wiebe                         | EXECUTIVE DIRECTOR  |
|                 | Carley Roden                       | EXECUTIVE ASSISTANT |
| <b>ABSENT:</b>  | Rebecca Soechtig, ASID             |                     |
|                 | Kathleen Galipeau, Educator        |                     |
|                 | Judith Clark, IFDA                 |                     |

**ROLL CALL:** A quorum being established the meeting was called to order at 11:03 a.m. by Patsy Zakian Greenough, Chair.

**OPEN SESSION:** The meeting was opened to the public and guests.

**MINUTES:** *Motion was made by Lemons*, seconded by Ogden; to approve the board meeting minutes for 01/20/2018. Motion was carried unanimously. Approved minutes were made available for guests.

**TREASURER'S REPORT: Ogden reporting:** James Ogden gave update on the un-audited Profit and Loss Statement, Balance Sheet and Expense to Budget reports for the period ending March 31, 2018.

**COMPLIANCE & IDEX: Staff reporting:** Carley Roden gave a report on the various numbers of current, delinquent, and expired CIDs for the period ending March 31, 2018. She also gave an update on the IDEX status for the same period.

**MARKETING/OUTREACH: Staff reporting:** Roze Wiebe gave update on marketing report regarding the progress of the certification video now in progress. Wiebe also discussed the recent hiring of an SEO Management/Social Media Marketing Firm to improve CCIDC's brand awareness, website and social media effectiveness.

**CORRESPONDENCE: Zakian Greenough reporting:** Patsy Zakian Greenough and the board reviewed correspondence contained within the board meeting binder.

**CHAIR'S REPORT: Zakian Greenough reporting:** Patsy Zakian Greenough discussed proper protocol for board member interactions regarding CCIDC. Zakian Greenough also discussed the requirements for adding items for review as well as motions for discussion to the Board Meeting Agenda by contacting the Executive Director at least 30 days prior to the Board Meeting.

**OLD BUSINESS: Zakian Greenough reporting:** Patsy Zakian Greenough discussed the certified interior designer commercial designation.

**Staff Reporting:** Roze Wiebe gave an update on the status and responses to the new Commercial Interior Design Designation and reviewed the webinar and online course availability dates, for the International Code Council (ICC) 5 course courses, being offered to CIDs, to obtain the Commercial Interior Design Designation and/or CEU requirements.

**NEW BUSINESS: Zakian Greenough and Staff reporting:** Patsy Zakian Greenough thanked Brian Kaneko for his years of service to CCIDC and the Interior Design Profession in California.

**Staff Reporting:** Roze Wiebe recognized Patsy Zakian Greenough and Brian Kaneko and thanked them for their many contributions to CCIDC and its Board of Directors as they are now termed-out of their board positions.

**OFFICERS: Motion was made by Kaneko,** seconded by Hamedani; to approve the following as officers of the CCIDC board of directors for the 2018 and 2019 session, effective May 20, 2018:

Jim Ogden, Public Member  
Eduardo Melgar, IIDA  
Cheri Lemons, Public Member  
Christianne White, Public Member  
Motion was carried unanimously.

Chair  
Vice Chair  
Secretary  
Treasurer

**APPOINTMENT OF NEW BOARD MEMBERS:**

*Motion was made by Kaneko*, seconded by Ogden; to approve Carol Lamkins as the candidate to fill the vacant seat designated for the NKBA member to sit on the CCIDC board of directors for a first term of 3 years, and a subsequent term of 3 years should the candidate wish to continue to serve. Motion was carried unanimously.

*Motion was made by Kaneko*, seconded by Lemons; to approve Linda Thomas as the candidate to fill the vacant seat designated for the Independent Interior Designer member to sit on the CCIDC board of directors for a first term of 3 years, and a subsequent term of 3 years should the candidate wish to continue to serve. Motion was carried unanimously.

*Motion was made by Melgar*, seconded by Kaneko; to approve Keary Mason as the candidate to fill the vacant seat designated for the Public member to sit on the CCIDC board of directors for a first term of 3 years, and a subsequent term of 3 years should the candidate wish to continue to serve. Motion was carried unanimously.

**ROLL CALL:** A second Roll Call was made to include the newly appointed board members.

|                 |                                    |                     |
|-----------------|------------------------------------|---------------------|
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|                 | James Ogden, Public Member         | TREASURER           |
|                 | Cheri Lemons, Public Member        | SECRETARY           |
|                 | Christianne White, Public Member   |                     |
|                 | Linda Thomas, Independent Designer |                     |
|                 | Eduardo Melgar, IIDA               |                     |
|                 | Roze Wiebe                         | EXECUTIVE DIRECTOR  |
|                 | Carley Roden                       | EXECUTIVE ASSISTANT |

**ABSENT:** Rebecca Soechtig, ASID  
Kathleen Galipeau, Educator  
Judith Clark, IFDA  
Carol Lamkins, NKBA  
Keary Mason, Public Member

**PUBLIC SESSION:** Patsy Zakian Greenough opened the meeting to questions from the audience.

**INTRODUCTIONS:** Patsy asked audience members to introduce themselves.

The guests in the audience were as follows:

Linda Sullivan, CID  
Edna Ulasewicz, CID  
Lois Mahar, CID  
Zara Stender, CID  
Dale Blumenthal, CID  
Joseph Andre Rodrigues, CID  
Belen Martinez, CID  
Deborah Shen, Interior Designer  
Arcel Punsalang, CID  
Roxana Kavosi, Graphic Designer

**(Note for the record:** The audience was allowed to participate in the general discussions on all items on the agenda in the open session.)

**ADJOURNMENT:** *Motion was made by Lemons* seconded by Melgar; to adjourn the meeting at 12:17 p.m. Motion was carried unanimously.

**CLOSED SESSION:** The meeting was called to order once more by Patsy Zakian Greenough, Chair, and the board went into closed session at 12:30 p.m.

A new complaint by a consumer was reviewed and discussed by the board.

**ADJOURNMENT:** *Motion was made by Melgar*, seconded by Hamedani; to adjourn the meeting at 12:47 p.m. Motion was carried unanimously.

End of Minutes.

Roze/my docs/Meeting Minutes May 19, 2018