



“FINAL”

CCIDC
Board of Directors
Regular Board Meeting
SHERATON GATEWAY LOS ANGELES HOTEL - LAX
January 30, 2016 – 11:00 A.M.

MINUTES

ROLL CALL:

PRESENT:	Patsy Zakian Greenough, NKBA	CHAIR
	John Searles, Public Member	VICE CHAIR
	James Ogden, Public Member	TREASURER
	Kimberly Alonzo, IDS	
	Brian Kaneko, Independent Designer	
	Cheri Lemons, Public Member	
	Judith Clark, FIFDA	
	Eduardo Melgar, IIDA	
	Doug Stead	EXECUTIVE DIRECTOR
	Roze Wiebe	ADMINISTRATIVE DIRECTOR
ABSENT:	Frank Colonna, Public Member	
	Marie Cooley, Educator	

ROLL CALL: A quorum being established the meeting was called to order at 11:06 a.m. by Patsy Zakian Greenough, Chair.

OPEN SESSION: The meeting was opened to the public and guests.

Appointment of new board member:

Motion was made by Alonzo, seconded by Kaneko, to approve Rebecca Soechtig as the candidate to fill the seat designated for an ASID member in good standing to sit on the CCIDC board of directors for a first term of 3 years, and a subsequent second term of 3 years should the candidate wish to continue to serve. Motion was carried unanimously.

ROLL CALL: A second Roll Call was made to include the newly appointed board member.

Patsy Zakian Greenough, NKBA	CHAIR
John Searles, Public Member	VICE CHAIR
James Ogden, Public Member	TREASURER
Kimberly Alonzo, IDS	
Brian Kaneko, Independent Designer	
Cheri Lemons, Public Member	
Judith Clark, FIFDA	
Eduardo Melgar, IIDA	
Rebecca Soechtig, ASID	
Doug Stead	EXECUTIVE DIRECTOR
Roze Wiebe	ADMINISTRATIVE DIRECTOR

ABSENT: Frank Colonna, Public Member
Marie Cooley, Educator

MINUTES: *Motion was made by Kaneko*, seconded by Alonzo; to approve the board meeting minutes for 09/26/2015. Motion was carried with one abstention. Approved minutes were made available for guests.

TREASURER'S REPORT: Ogden reporting: James Ogden gave update on the un-audited Profit and Loss Statement, Balance Sheet and Expense to Budget reports for the fiscal year ending December 31, 2015.

Motion was made by Ogden, seconded by Alonzo; to approve the proposed budget for 2016. Motion was carried with one abstention.

Motion was made by Ogden, seconded by Alonzo; to approve the audited financial statements for 2014. Motion was carried with one abstention.

COMPLIANCE & IDEX: Staff reporting: Roze Wiebe gave a report on the various numbers of current, delinquent, and expired CIDs for the period ending December, 2015. She also gave an update on the IDEX status for the same period.

MARKETING/OUTREACH: Staff reporting: Discussed current outreach programs to interior design schools and students and a new marketing program of issuing discount coupons to students who attend a CCIDC presentation. Proposal was approved by the board by consent and staff will implement a trial run as soon as possible for the next school presentation and will present results at the next board meeting. The new web site has been put on hold due to the absence of the web designer. A new web designer will be sought.

CALBO: Staff reporting: Staff gave update on the next CALBO ABM to be held in San Diego on March 13 – 17, 2016.

CORRESPONDENCE: Zakian Greenough reporting: Patsy Zakian Greenough and the board reviewed correspondence contained within the board meeting binder.

CHAIR'S REPORT: Zakian Greenough reporting: An update was provided on a recent visit by staff and Zakian Greenough to Sacramento to meet with the new staff consultant to the Senate B&P committee. There were also visits to CALBO and CAB.

OLD BUSINESS: A recent letter received by CCIDC from the lobbyist for IDCC/ASID/IIDA was reviewed along with the CCIDC response letter.

NEW BUSINESS: *Motion was made by Searles*, seconded by Kaneko; to nominate Cheri Lemons as Secretary to the CCIDC board of directors. Motion was carried unanimously.

PUBLIC SESSION: Patsy Zakian Greenough opened the meeting to questions from the audience.

The guests in the audience were as follows:

Joni Owen, CID, NKBA
Arcel Punsalang, CID
Lois Mahar, CID, ASID
Edna Ulasewicz, CID, ASID
David Wagner, CID
Deni Mosser, CID
Jennifer Cookson, NKBA

(Note for the record: The audience was allowed to participate in the general discussions on all items on the agenda in the open session.)

Arcel Punsalang, CID, suggested making attendance at CCIDC board meetings a CEU in order to boost such attendance. The board by consent agreed and staff will implement.

CLOSED SESSION: The meeting was called to order once more by Patsy Zakian Greenough, Chair, and then went into closed session at 12:33 p.m.

The board reviewed and disposed of one outstanding disciplinary procedure.

The board reviewed remaining personnel issue and accepted job descriptions for the Executive Director and the Administrative Director positions.

ADJOURNMENT: *Motion was made by Searles*, seconded by Kaneko; to adjourn the meeting at 1:07 p.m. Motion was carried unanimously.